

**Changing Lives Grant Application**  
**Sample – New Program**  
Sample Responses Appear in Orange

District Name and Number: Any Town Public Schools, District #000

Authorized Contact: John Doe

Address: 123 Any Street, Any Town, ST 12345

E-mail: johndoe@anytown.k12.st.us

Phone: 123-456-7890

Fax: 123-456-0987

School Web Site: www.anytown.k12.st.us

## Proposed Changing Lives Program

### 1. District Statistics

Identify below the grades served in your district, number of students enrolled, size of the teaching staff, and the number of schools. Also summarize the extra curricular activities offered and the number of participants involved.

#### Student Population Information

<u>Grade Level</u>	<u>Number of Students</u>	<u>Number of Teachers</u>		
Kindergarten	800	50		
First Grade	800	50		
Second Grade	800	50		
Third Grade	800	50		
Fourth Grade	800	50		
Fifth Grade	800	50		
Sixth Grade	800	50		
MS/HS	4800	300		

  

<u>Extra Curricular Group</u>	<u>Number of Students</u>	<u>Number of Leaders</u>	<u>Number of Teams</u>
Boys Basketball	200	24	6
Girls Basketball	200	24	6
Football	200	24	6
Girls Tennis	200	24	6
Boys Tennis	200	24	6
Girls Swimming	200	24	6
Volleyball	200	24	6

Boys Swimming	200	24	6
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**Schools:**

	<u>Number of Schools</u>
Elementary	6
Middle Schools	5
High Schools	5

**Please work with Mark1 to determine training needs:**

	<u>Number of Sessions</u>	<u>Length of Sessions</u>	<u>Number of Participants</u>
Elementary Training Desired	2	4 hours each	350
MS/HS Training Desired	2	4 hours each	300
Parent Meetings Desired	2	1 hour each	4,000

**2. Needs Assessment**

Describe the tools, process and data that influenced your district's decisions regarding character development education. How does the Changing Lives program align with your decisions?

Character Education Needs Assessment in the Any Town Public Schools

As a result the goals set forth by our Strategic Plan, the Any Town Public Schools chose five core ethical values: respect, responsibility, integrity, citizenship, and honesty. In order to be thoughtful and to have an individualized approach, curriculum directors from throughout our district worked with teachers and site councils to choose the character education program best suited for district wide implementation.

We selected Changing Lives Character education because they have a comprehensive, K-12 program and because their study showed dramatic improvement in areas that we are concerned about: student learning, standardized test results, student behavior, and attendance.

**3. Scope of Desired Program**

Work with your Changing Lives representative to create a perfect plan for your school.

- a. Identify how many students and teachers will be using the Changing Lives program under this perfect plan if funding becomes available, in what settings and at what grade levels.
- b. If funding is approved, when would you like your staff training and initial implementation to take place?
- c. If this is a pilot program that will be implemented in less than your full district, what are your plans (if any) to expand the program in the future?

Approximately 2,500 students and 100 teachers will be using Changing Lives in grades kindergarten through fifth grade in two of our elementary schools. We will begin this implementation in the fall of 2007.

In the 2008-2009 school year we will expand the program to include our other elementary buildings and to grades 6 - 8. In the 2009-2010 school year the program will expand to the high schools. If adequate funding is available sooner, these expansions will be implemented more rapidly.

#### **4. Narrative of your Proposed Program**

Describe your plan for the following required components:

- a. Implementing Changing Lives in the classroom;
- b. Teacher training workshops and in-service training; and
- c. Consulting between the school district and Mark1.

Describe your plan for the following optional components:

- a. Implementing Changing Lives in extracurricular activities, and
- a. b. Changing Lives school assemblies.

Based on our data collection we propose the following for Any Town Public Schools:

1. Partner with Changing Lives Character Education
2. Implement this curriculum in K-5 at two elementary buildings in 2007-2008
3. Expand this to other elementary buildings the following year
4. Work with middle school leaders on implementing character education programs in Prime Time, and advisor, advisee program
5. Use Changing Lives to lead staff development K-12
6. Consult with Changing Lives staff on program implementation district-wide
7. Implement Coaching to Change Lives curriculum in the middle and high school athletic programs; including staff training and purchasing materials
8. Make available staff development in character education at all levels, including the training of non-teaching staff. Work with Changing Lives to assess program effectiveness.

#### **5. Evaluation Plan**

Explain what processes you will use to determine the impact the Changing Lives program has upon your district. For example:

- a. Disciplinary referrals,
- b. Student attendance,
- c. Teacher attendance, and
- d. Standardized test scores.

Our evaluation processes will include data collection and analysis of the following:

- Test scores
- Grades
- Behavior incidences
- Attendance
- Service learning
- Surveys—of parents, students, and staff
- Changing Lives Assessment tool(s)

Note: We have detailed data on these items for the last several years that can be used for comparisons.

### Required Signatures

Name of Grant Writer (type name): Robert Roe

Address of Grant Writer: 123 Any Street, Any Town, ST 12345

Email of Grant Writer: robertroe@anytown.k12.st.us

Telephone Number of Grant Writer: 123-456-7890

Fax of Grant Writer: 123-456-0987

Signature of Grant Writer: \_\_\_\_\_

Superintendent/Principal (type name): John Doe

Signature of Superintendent/Principal: \_\_\_\_\_

Title (Superintendent/Principal): Superintendent

Email of Superintendent/Principal: johndoe@anytown.k12.st.us

Telephone Number of Supt./Princ.: 123-456-7891

Date Submitted: January 23, 2007

*For grantor use only:*

Review Date: \_\_\_\_\_

\_\_\_\_\_ Approved, all components have been addressed

\_\_\_\_\_ Not Approved, all required components are not addressed